



# ANNUAL REPORT 2019-2020

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## 2020 IN REVIEW

President's Report  
Treasurer's Report  
CEO's Report  
Audit Reports



## *Our vision*

Strengthening community

## *Our mission*

Better Together's mission, as a local charity, is to provide a variety of services to the people of the greater Tablelands region to help them improve their emotional and physical well-being so they can contribute and participate in a strong and cohesive community.

## *Our values*

**Social inclusion** - This means that we will treat all people fairly, according to their needs, without prejudice or discrimination and we will work to provide people with the skills, knowledge and tools to enable them to make choices where they can participate fully as equal citizens of their community.

**Mutual respect** - This means that we will respect the rights and dignity of all people.

**Trust** - This means we will demonstrate the highest levels of professional integrity; in particular, we will respect and protect people's confidences and personal information.

**Justice** - This means we will understand and uphold the law and seek to advocate for justice on behalf of our customers.

**Community cohesion** - This means that our goal is to provide skills, knowledge, coping strategies, support and tools so that people in the community feel empowered

**Results-driven teams** - This means that Better Together will organise itself in a teams-based structure that focuses on achieving results in a dynamic, innovative, courteous and harmonious culture where people feel safe and able to contribute their best.

**Conscientiousness** - This means that we will take personal responsibility in working collaboratively to achieve Better Together's vision, mission and strategic priorities, and we will take personal responsibility in working together to enhance Better Together's reputation and standing in the community.



## *Funding bodies & Sponsors*

Better Together Community Support is able to support the Tablelands Region thanks to these funding bodies :

- Queensland Department of Communities, Disability Services and Seniors
- Queensland Department of Child Safety, Youth and Women
- Queensland Health
- Commonwealth Department of Health
- Commonwealth Department of Social Services
- Northern Queensland Primary Health Network
- Alcohol and Drug Foundation

We also wish to extend our thanks to the following community-minded local businesses who have supported/sponsored Better Together Community Support throughout the year:

- Joe Vella Insurance Brokers Pty Ltd
- Central Tyre Service
- Lions Club of Atherton
- Brumby's Bakery Atherton

We respectfully acknowledge the Traditional Owners of the lands on which Better Together Community Support operates, being Tablelands Yidinji, Dulabed Malanbarra, Mamu, Jirrbal, Ngadjon-jii, Bar-Barrum, Warrungnu, Ewamian, Tagalaka and Koko Muluridji. We recognise the continuing connection to land, waters, cultures and kin that our Traditional Owners uphold. We pay our respect to Elders past and present, who give us strength, inspiration and guidance to deliver great outcomes for all Tablelanders.



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## Contents

1.0	President's Report .....	01
2.0	Treasurer's Report .....	03
3.0	CEO's Report .....	05
4.0	Audited Financial Statements .....	09
5.0	Quality Assurance .....	31
6.0	Client Testimonials .....	33

# PRESIDENT'S REPORT

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I HAVE pleasure in reporting to the membership that Better Together Community Support Incorporated, formerly Community Services Tablelands (CST), in its 34th year of operation, has had a very productive year and delivered on time and on budget, great outcomes for the community.

The past 12 months have been challenging and exciting. Both volunteer and employed staff have worked tirelessly to reach the goals of the organisation. On behalf of the Board of Management, I thank the CEO and staff for their great effort throughout the year.

This organisation has undergone rebranding in 2020 and launches the new brand at this Annual General Meeting. It is an exciting time for the organisation and its staff; not only because of the new brand but also because they continue to provide strong support to the community via a diverse program set to bring about good outcomes for our clients.

Our ability to continue to provide our services and to grow to meet community demands is through the dedication of all staff, both full- and part-time and of course our wonderful volunteers who work tirelessly.

Better Together Community Support should be congratulated on its performance and for maintaining its position as a valued contributor to the needs of the Tablelands community and beyond.

The Board of Management and the CEO are committed to a new community centre to be located on Robert St, Atherton and are still in the process of securing final funding for the new centre from the Federal Government, hopefully in this new financial year.

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*Our ability to continue to provide  
our services and to grow to meet  
community demands is through  
the dedication of all staff*

Our current board consists of Lorraine Muckan, Graham Wardle, Mark Boniface, Joe Paronella, David Duncan and myself. We currently have three vacancies on the Board of Management and would encourage members to consider taking up these positions.

I would also like to thank the Board members for their input throughout the year and look forward to 2021.

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# PRESIDENT'S REPORT

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## BOARD MEMBER ATTENDANCE

ALAN HOGG, PRESIDENT	100%
TREVOR BRADY (RETIRED OCTOBER 2019)	
VICE-PRESIDENT	30%
HILLARY O'BRIEN, SECRETARY	50%
MARK BONIFACE, TREASURER	90%
GRAHAM WARDLE, COMMITTEE MEMBER	70%
LORRAINE MUCKAN, COMMITTEE MEMBER	50%
JOE PARONELLA, COMMITTEE MEMBER	80%
DAVID DUNCAN (APPOINTED OCTOBER 2019)	
COMMITTEE MEMBER	100%

from Page 1

I would also like to take this opportunity to thank outgoing member Hillary O'Brien, our secretary for the past seven-plus years and wish her all the best in her future endeavours and maybe see her back with the Board in the future.

Better Together continues to provide charitable services through its activities as a service provider with the support of business donors.

Our new replaced community bus continues to provide subsidised transport for the elderly and disadvantaged members of the community who need to attend medical appointments or maintain social connectedness.

Volunteer drivers keep the service running smoothly, as they do across many Better Together programs. We are always on the lookout for more community-spirited individuals to lend a hand.

I would personally like to thank the bus drivers throughout the Covid 19 epidemic, for keeping the vital service going.

Support and funding received from State and the Tablelands Regional Council is very much appreciated as is the continued support from community minded business people and organisations and hopefully see this support from the Federal Government this year.

There always will be challenges ahead for Better Together Community Support, but the Board and I are very confident with the support of our staff and the wider community that Better Together will continually grow stronger, ensuring long term sustainability for this service and community needs.

On behalf of the Board of Management, I thank all who have supported Better Together Community Support Incorporated, formerly Community Services Tableland (CST) in achieving the best possible outcomes for the community we serve.



**Alan Hogg**  
**President**

# TREASURER'S REPORT

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I AM pleased to present results for financial year ended 30 June 2020 for CST which reflect an operating surplus of \$80,556 (-\$78,443).

Audited financial statements completed by ALH Birch for financial year ended 30 June 2020 are presented with this annual report.

Better Together Community Support Inc. is a registered charity and is classified as a large institution for the purposes of reporting to the Australian Charity and Not for Profit Commission (ACNC). Better Together's Annual Information Statement has been lodged with ACNC for financial year ended 30 June 2019. This statement can be viewed on the ACNC's web site [www.acnc.gov.au](http://www.acnc.gov.au) by entering Community Services Tablelands under Find a Charity and following the links.

The Office of Fair Trading return for 2018-2019 has been submitted.

## **Revenue**

\$3,561,375 (+\$136,414) due mainly to increases in funding to programs, returned grant funds of \$84,568 and special grants totalling \$50,000 (Cash Flow Boost) to help meet additional costs necessary to meet Covid 19 legal requirements.

Non-Recurrent grants of \$19,872 were received. Program management fees totalled \$267,247(-\$22,510) this year with reserves remaining high at \$1,179,523 which enabled more capacity in service delivery.

## **Expenditure** \$3,659,031 (+\$381,787)

Employment Expenses +\$171,443.

Employee numbers were 39 as at June 20.

Annual wage case increase of 3% applied.

Capital works on Main Street premises were once again nil.

## **Equity** \$1,179,523 (+\$80,566)

The following accounts have been allocated for specific purposes out of capital account:

• Gift Fund	\$22,223
• Building Fund	\$350,000
• Equipment and Resources	\$5,947
	\$22,041
• Organisation rebrand	\$44,563
• Vehicles ex Bus	\$41,082
• Technology Upgrades	\$19,107

## **Future Income Streams**

Programme funding is as follows:

Community Support Program (ends 30/9/23) \$121,740

ER Commonwealth (ends 30/09/23) \$46,591

ER State (ends 31/12/19) \$12,763

Intensive Family Support (ends 31/03/24) \$822,184

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# TREASURER'S REPORT

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from Page 3

Tertiary Family Support (ends 30/06/22)	
\$382,403	
Tablelands Drug and Alcohol Counselling (ends 30/06/22)	\$300,000
Commonwealth Home Support (end 30/06/22)	\$810,331
Queensland Illicit Drug Diversion (ends 30/06/23)	\$89,220
Youth AOD Care Coordination (ends 30/06/22)	\$150,000
Youth Drug and Alcohol Counselling (ends 30/06/21)	\$159,715
<b><u>Total</u></b>	<b><u>\$2,894,947</u></b>

Contracts for income streams can be affected by funding bodies' assessment of service delivery outcomes.

## **Sponsorship/Donations**

We acknowledge the continued support of the following community minded major donors/sponsors:

- Joe Vella Insurance Brokers Pty Ltd
- Lions Club of Atherton
- Central Tyre Service

Also, we thank those who have contributed in any way.

## **Acknowledgements**

Through the good stewardship of CEO John Russell and Bookkeeper David Feeney, Better Together Community Support remains in a strong financial position.

Our appreciation is extended to our auditors ALH Birch. Their guidance to the Board and Management has assisted with Better Together's continued financial health and growth.

We seek to appoint ALH Birch as Auditors for financial year ended June 2021.



**Mark Boniface**  
**Treasurer**



# CEO'S REPORT

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I WOULD like to start my report with an acknowledgment of the Traditional Owners of the land where we work. Especially Lorraine and her family for her support in our journey to develop our Reconciliation Action Plan. I also want to thank the other Southern Tablelands Traditional Owners for their support and guidance over the past few years, especially Steve and Kayleen.

It is clear in the work we do that Aboriginal people are still over-represented in situations of vulnerability and under-represented in situations of where they have the means to fully participate in the community. We all have a role in overcoming that situation, our organisation more than most.

It is fair to say from the very start we thought last financial year was going to be an interesting year for our organisation. We had some important milestones planned that would have major impacts on the what we do and how present to the world. Little did we know how much would change within months of the year starting or what a truly “different” year 2019-20 would be.

We have almost forgotten about the impact of the drought on the psyche of the Australian people and the impact of the bushfires.

I don't even want to mention COVID19, the ongoing effect, the responses and adjustments we have made because of it. It almost feels like we have reached a tipping point, but the future is still not clear.

So how do we respond?

What I have seen within our organisation and in our community is that human beings are in the main, very sensible, self-organising, caring and compassionate creatures. Up close, in the space where we really do know each other, we work well together, we stay calm and generally just get on with what we need to do.

The clearest example is our response to COVID19. We had a plan for a pandemic, it was adapted to the specifics of this virus and with very short notice we were ordering masks, watching Jesse's hand washing demonstrations, working from home, video conferencing, unmuting our mics, turning things off and back on again and just getting on with the job in ways that only weeks before, would have been considered radical and strange.

To ensure our facilities would be current, compliant and safe while we wait for the impact of the pandemic to pass, we had to spend most of the stimulus funding we

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# CEO'S REPORT

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from Page 5

received from the Federal Government and some of our capital set aside for future infrastructure. Our consulting rooms are now bigger and the rest of the refit of our office space at 1 Main St will be complete at the start of December.

We have been waiting so long for news about funding for our proposal to build a new community centre for Atherton. We are grateful for the State Government's ongoing support and their \$2.1M commitment to the project.

We also understood the shift in priorities for the Federal Government's infrastructure spending to support those affected by the drought and then the bushfires. We had hoped that it was now time in this economic recovery period for the Federal Government to provide the balancing \$2M to support our proposal.

At the time of writing it is still not clear if funding is going to be forthcoming or not, which has made it very hard to plan. However, we are not going away and the need for a purpose-built Community Centre in Atherton is not going away. I still believe it is not a matter of if but rather a matter of when.

It is also fair to say it has also been a year of upheaval in terms of staffing, with many key people leaving to retire or take up positions outside of our organisation. After over 21 years at CST working in the Home and Community Care program (now known as the Commonwealth Home Support Program) Anne Stephensen will leave our service this year after her well-earned period of long service leave.

After seven years, Gillian, our co-CEO has also retired after a period of annual leave and after having established most of our quality and management systems, completed her PHD, written a few novels and helped see her new grandson into the world in the middle of the pandemic in Melbourne.

Our Deputy CEO Jesse leaving this year was a great loss to us, having laid the groundwork for so many important changes to our organisation that are still playing out today, including one of the most important announcements at our AGM. That is, the rebranding of Community Services Tablelands Inc as Better Together Community Support Inc.

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# CEO'S REPORT

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from Page 6

Most recently, Nada our Coordinator for the Case Management team is also on the move heading off to the Sunshine Coast. I really appreciate Nada returning to give us another valuable year of her leadership, straight talking and professionalism. Nada's positive influence will stay with us well after she leaves for her new life after placing that team in the safe hands of Rose Clark.

Hillary O'Brian has also recently resigned as Secretary and from the Board and I would like to this opportunity to express my gratitude to Hillary for her seven years of service to the community at Better Together. I would also like to thank Joe Paronella for stepping up into the role of Secretary during the last quarter of this Board year.

It has also been a year when some amazing people have joined our organisation or indeed, re-joined our organisation. Luke La Rosa returning as our Operations Manager completely revamping our policies, procedures, continuous improvement, risk and safeguarding. Luke and I now are in fact looking forward to our quality audit this year, which is due in December.

Tracey Dickinson has been another boost to our organisation building on the good work of Luan. From my perspective, Tracey is bursting with innovation, has strengthened every aspect of our community development programs and is making valuable connections, which mean our community centre is really starting to hum with volunteers and student placements doing amazing things.

Wayne Anderson has also started as coordinator of the Home Maintenance and Modifications program areas. Again, a person capable of hard work and innovation and clear ideas for improving our systems. This will be a year of growth and great outcomes for our Home Maintenance Service.

Our other front-line services continue to deliver great outcomes for the Tablelands Community. Our Family Support program has seen over 300 individuals. Our Intensive Family Support program delivered help to 70 families while our Tertiary Family Support program saw over 55 families. Our Commonwealth Home Support program assisted over 600 people. The alcohol and other drugs programs saw over 400 people. In terms of numbers, that makes our client base the equivalent to the second biggest town on the Tablelands.

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# CEO'S REPORT

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from Page 7

This is without mentioning our volunteers who, this year, gave over \$165,000 of their valuable time back to the community to deliver food, drive buses, provide reception and administration services, read stories for children ... the list goes on.

Whether we talk about our case management team working alongside families doing it tough or about our psychologists helping people to process trauma and restart their lives with new and optimistic views of their future, we are changing lives for the better by relieving suffering, making connections and building relationships.

This work is vital to a thriving community; it is not something anyone can do alone and that fact is why the people who work for us and with us, came up with our new name, Better Together Community Support. It is a name that holds true across all our programs; in everything we do, we are Better Together.

Lastly, I would like to thank the Board of Management for their support and guidance throughout the year. Having a space to thrash out ideas, being challenged, being supported by people who care about our purpose makes my job much more rewarding. I would particularly like to thank Alan and Joe for our weekly discussions about our future and progress.



**John Russell**  
**Chief Executive Officer**



# *Audit report* *2019-2020*

Better Together Community Support  
ABN 19 549 242 329

Financial Statements  
For the year ended 30 June, 2020



**Community Services Tablelands Inc**  
**ABN 19 549 242 329**

Financial Statements  
For the year ended 30 June 2020

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## Community Services Tablelands Inc ABN 19 549 242 329

### Contents

<u>Committee's Report</u>	1
<u>Statement of Financial Position</u>	2
<u>Income and Expenditure Statement Statement of Cash</u>	4
<u>Flows</u>	5
<u>Notes to the Financial Statements</u>	8
<u>Statement by Members of the Committee</u>	16
<u>Independent Auditor's Report to the Members</u>	17

**Community Services Tablelands Inc ABN 19 549 242 329**  
**Committee's Report**  
**For the year ended 30 June 2020**

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Your committee members submit the financial accounts of the Community Services Tablelands Inc for the financial year ended 30 June 2020.

**Committee Members**

The names of committee members at the date of this report are:

Alan Hogg  
Hiliary O'Brien  
Mark Boniface  
David Duncan  
Jose Paronella  
Graham Wardle

**Principal Activities**

The principal activities of the association during the financial year were: the provision of services to the community.

**Significant Changes**


No significant change in the nature of these activities occurred during the year.

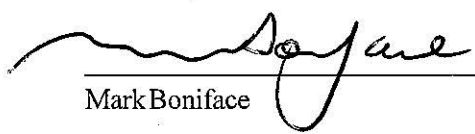
**Operating Result**

The profit from ordinary activities after providing for income tax amounted to

Year ended 30 June 2020	Year ended 30 June 2019
\$	\$
80,566	158,999

Signed in accordance with a resolution of the Members of the Committee on:

  
\_\_\_\_\_  
Alan Hogg

  
\_\_\_\_\_  
Mark Boniface

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The accompanying notes form part of these financial statements.

**Community Services Tablelands Inc ABN 19 549 242 329**  
**Statement of Financial Position as at 30 June 2020**

	Note	2020 \$	2019 \$
<b>Assets</b>			
<b>Current Assets</b>			
Cash assets	3	353,621	643,906
Receivables		22,881	80,102
Inventories		11,611	9,887
Other		1,339,768	926,270
<b>Total Current Assets</b>		<b>1,727,881</b>	<b>1,660,165</b>
<b>Non-Current Assets</b>			
Property, plant and equipment	4	444,058	300,230
<b>Total Non-Current Assets</b>		<b>444,058</b>	<b>300,230</b>
<b>Total Assets</b>		<b>2,171,939</b>	<b>1,960,396</b>
<b>Liabilities</b>			
<b>Current Liabilities</b>			
Payables	5	115,909	27,784
Current tax liabilities	7	96,692	100,663
Provisions	8	92,436	71,477
Other	9	84,569	208,558
<b>Total Current Liabilities</b>		<b>389,607</b>	<b>408,483</b>
<b>Non-Current Liabilities</b>			
Financial liabilities	6	118,360	0
Provisions	8	484,449	452,956
<b>Total Non-Current Liabilities</b>		<b>602,809</b>	<b>452,956</b>
<b>Total Liabilities</b>		<b>992,416</b>	<b>861,439</b>
<b>Net Assets</b>		<b>1,179,523</b>	<b>1,098,957</b>
<b>Equity</b>			
General reserves		674,557	791,605
Capital and allocated reserves		504,966	307,352

The accompanying notes form part of these financial statements.

**Community Services Tablelands Inc ABN 19 549 242 329**  
**Statement of Financial Position as at 30 June 2020**

	Note	2020 \$	2019 \$
<b>Total Members' Funds</b>		<b><u>1,179,523</u></b>	<b><u>1,098,957</u></b>

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The accompanying notes form part of these financial statements.



# Community Services Tablelands Inc ABN 19 549 242 329

## Income and Expenditure Statement

For the year ended 30 June 2020

	2020 \$	2019 \$
<b>Income</b>		
Grants	3,309,641	3,220,821
Fundraising - Gifts & Donations	12,601	62,461
Trading/Operating Activities	135,844	109,728
Other Income	103,289	31,952
<b>Total income</b>	<b>3,561,375</b>	<b>3,424,961</b>
<b>Expenses</b>		
Operational Costs	556,992	406,984
Depreciation Expense	109,816	53,570
ER Expenses	39,195	34,945
Motor Vehicle Expenses	54,219	56,541
Establishment Costs	53,775	51,614
Employment Expenses	2,845,034	2,673,591
<b>Total expenses</b>	<b>3,659,031</b>	<b>3,277,244</b>
Profit (loss) from ordinary activities before significant items and income tax	(97,657)	147,717
Significant items	178,223	11,282
<b>Profit from ordinary activities</b>	<b>80,566</b>	<b>158,999</b>
	0	0
<b>Net profit attributable to the association</b>	<b>80,566</b>	<b>158,999</b>
<b>Items recognised directly in equity:</b>		
Net increase (decrease) in Allocated Reserve	(325,014)	0
Transfer from general reserves	325,014	
	0	0
<b>Total changes in equity of the association</b>	<b>80,566</b>	<b>158,999</b>
Opening reserves	1,098,957	939,958
Net profit attributable to the association	80,566	158,999
<b>Closing reserves</b>	<b>1,179,523</b>	<b>1,098,957</b>

The accompanying notes form part of these financial statements.

**Community Services Tablelands Inc ABN 19 549 242 329**  
**Statement of Cash Flows**  
**For the year ended 30 June 2020**

	2020 \$
<b>Cash Flow From Operating Activities</b>	
Receipts from customers	3,618,595
Payments to Suppliers and employees	(3,492,043)
Net cash provided by (used in) operating activities (note 2)	<u>126,552</u>
Net increase (decrease) in cash held	126,552
Cash at the beginning of the year	<u>1,541,069</u>
Cash at the end of the year (note 1)	<u><u>1,667,621</u></u>

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The accompanying notes form part of these financial statements.

**Community Services Tablelands Inc ABN 19 549 242 329**

**Statement of Cash Flows**

**For the year ended 30 June 2020**

**2020**

**Note 1. Reconciliation Of Cash**

For the purposes of the statement of cash flows, cash includes cash on hand and in banks and investments in money market instruments, net of outstanding bank overdrafts.

Cash at the end of the year as shown in the statement of cash flows is reconciled to the related items in the balance sheet as follows:

Cheque Account	6,398	2,858
ER Cheque Account	1,000	1,000
Westpac main account	345,372	639,198
Petty Cash	650	650
Cash Float	200	200
Westpac Term Deposit 1	0	301,886
Westpac Term Deposit 2	303,891	0
Westpac Term Deposit 3	271,957	266,328
Westpac Term Deposit 4	101,765	0
Westpac Term Deposit 5	332,624	325,820
Westpac Term Deposit 6	303,764	0
Suncorp Term Deposit At Call	0	3,128
	<u>1,667,621</u>	<u>1,541,069</u>

The accompanying notes form part of these financial statements.

**Community Services Tablelands Inc ABN 19 549 242 329**

**Statement of Cash Flows**

**For the year ended 30 June 2020**

**2020**

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**Note 2. Reconciliation Of Net Cash Provided By/Used In Operating Activities To Net Profit**

Operating profit (loss) after tax	80,566
Depreciation	109,816
Changes in assets and liabilities net of effects of purchases and disposals of controlled entities:	
(Increase) decrease in trade and term debtors	57,221
(Increase) decrease in finished goods	(1,724)
(Increase) decrease in prepayments	3,340
Increase (decrease) in trade creditors and accruals	3,732
Increase (decrease) in other creditors	(214,077)
Increase (decrease) in lease liabilities	118,360
Increase (decrease) in employee entitlements	51,957
Increase (decrease) in sundry provisions	(3,477)
<b>Net cash provided by operating activities</b>	<b><u>126,522</u></b>

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The accompanying notes form part of these financial statements.

# **Community Services Tablelands Inc ABN 19 549 242 329**

## **Notes to the Financial Statements**

**For the year ended 30 June 2020**

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### **Note 1: Statement of Significant Accounting Policies**

The financial report is a general purpose financial report that has been prepared in accordance with Accounting Standards and other authoritative pronouncements of the Australian Accounting Standards Board and the requirements of the Associations Incorporation Act 1981.

The financial report covers Community Services Tablelands Inc as an individual entity. Community Services Tablelands Inc is an association incorporated in Queensland under the Associations Incorporation Act 1981.

The financial report has been prepared on an accruals basis and is based on historical costs and does not take into account changing money values or, except where stated, current valuations of non-current assets. Cost is based on the fair values of the consideration given in exchange for assets.

The following is a summary of the material accounting policies adopted by the economic entity in the preparation of the financial report. The accounting policies have been consistently applied, unless otherwise stated.

#### **Income tax**

The association is exempt from income tax.

#### **Inventories**

Inventories are measured at the lower of cost and net realisable value. Costs are assigned on a first-in first-out basis.

#### **Property, Plant and Equipment**

Each class of property, plant and equipment is carried at cost or fair value less, where applicable, any accumulated depreciation.

##### **a) Property**

The Association owns no property. Right of use assets and leasehold improvements are depreciated over the term of the lease.

The revaluation of freehold land and buildings has not taken account of the potential capital gains tax on assets acquired after the introduction of capital gains tax.

##### **b) Plant and equipment**

The carrying amount of plant and equipment is reviewed annually to ensure it is not in excess of the recoverable amount from those assets. The recoverable amount is assessed on the basis of the expected net cash flows that will be received from the assets employment and subsequent disposal. The expected net cash flows have not been discounted to present values in determining the recoverable amounts.

##### **c) Depreciation**

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**The accompanying notes form part of these financial statements.**



## Community Services Tablelands Inc ABN 19 549 242 329

### Notes to the Financial Statements

For the year ended 30 June 2020

The depreciable amount of all fixed assets including buildings and capitalised leased assets, but excluding freehold land, is depreciated on a straight line basis over their useful lives to Community Services Tablelands Inc commencing from the time the asset is held ready for use. Properties held for investment purposes are not subject to a depreciation charge. Leasehold improvements are depreciated over the shorter of either the unexpired period of the lease or the estimated useful lives of the improvements.

The depreciation rates used for each class of depreciable asset are:

Class of Asset	Depreciation Rate %
Leasehold improvements and right of use assets	33 %
Plant and equipment	10 to 33%
Motor vehicles	16.67%
Other	10 to 33%

#### Leases

Leases of fixed assets, including buildings, where substantially all the risks and benefits incidental to the ownership of the asset, but not legal ownership, are transferred to Community Services Tablelands Inc are classified as finance leases. Finance leases are capitalised recording an asset and a liability equal to the present value of the minimum lease or rental payments, including any guaranteed residual value.

Leased assets are depreciated on a straight line basis over their estimated useful lives where it is likely that ownership of the asset will be obtained or over the term of the lease. Lease payments are allocated between the reduction of the lease liability and the lease interest expense for the period.

Lease payments under operating leases, where substantially all the risks and benefits remain with the lessor, are charged as expenses in the periods in which they are incurred.

Lease incentives under operating leases are recognised as a liability. Lease payments received reduce the liability.

#### Employee entitlements

Provision is made for the liability for employee entitlements arising from services rendered by employees to balance date. Employee entitlements expected to be settled within one year together with entitlements arising from wages and salaries, annual leave and sick leave which will be settled after one year, have been measured at their nominal amount. Other employee entitlements payable later than one year have been measured at the present value of the estimated future cash out flows to be made for those entitlements.

Contributions are made by Community Services Tablelands Inc to an employee superannuation fund and are charged as expenses when incurred.

The accompanying notes form part of these financial statements.

# **Community Services Tablelands Inc ABN 19 549 242 329**

## **Notes to the Financial Statements**

**For the year ended 30 June 2020**

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Community Services Tablelands Inc does not record, as an asset or a liability, the difference between the employer established defined benefit superannuation plan's accrued benefits and the net market value of the plans assets.

Community Services Tablelands Inc operates an ownership-based remuneration scheme, details of which are provided in the Notes to Accounts. Profits or losses incurred by employees, being the difference between the market value and the par value of the shares acquired, are not recorded as remuneration paid to employees.

### **Cash**

For the purpose of the statement of cash flows, cash includes cash on hand and in all call deposits with banks or financial institutions, investments in money market instruments maturing within less than twelve months, net of bank overdrafts.

### **Comparative Figures**

Where required by Accounting Standards comparative figures have been adjusted to conform with changes in presentation for the current financial year.

### **Revenue**

Revenue from the sale of goods is recognised upon the delivery of grants from funding bodies

Interest revenue is recognised on a proportional basis taking in to account the interest rates applicable to the financial assets.

Revenue from the rendering of a service is recognised upon the delivery of the service to the customers.

All revenue is stated net of the amount of goods and services tax (GST).

### **Change in Accounting Policy**

Accounting policy in regard to recognition of volunteer's time contributions. was changed in order to comply with current Australian Accounting Standards.

The financial effect of this change in accounting policy has been to recognise \$164,520 as revenue and expense in the profit from ordinary activities for the year. Comparatives have not been restated as there is no effect on profit or retained earnings.

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**The accompanying notes form part of these financial statements.**

**Community Services Tablelands Inc ABN 19 549 242 329**  
**Notes to the Financial Statements**  
**For the year ended 30 June 2020**

2020

2019

**Note 2: Revenue and Other Income**

**Revenue:**

Grants	3,309,641	3,220,821
Fundraising - Gifts & Donations	12,601	62,461
Trading/Operating Activities	135,844	109,728
Other Income	103,289	31,952
	<u>3,561,375</u>	<u>3,424,961</u>

**Note 3: Cash assets**

Bank accounts:

Cheque Account	6,398	2,858
ER Cheque Account	1,000	1,000
Westpac main account	345,372	639,198

Other cash items:

Petty Cash	650	650
Cash Float	200	200
	<u>353,621</u>	<u>643,906</u>

The accompanying notes form part of these financial statements.

**Community Services Tablelands Inc ABN 19 549 242 329**

**Notes to the Financial Statements**

**For the year ended 30 June 2020**

	2020	2019
<b>Note 4: Property, Plant and Equipment</b>		
Leasehold improvements:		
- At cost	208,605	208,605
- Less: Accumulated depreciation	(77,598)	(23,447)
	<u>133,007</u>	<u>185,159</u>
Plant and equipment:		
- At cost	28,612	29,993
- Less: Accumulated depreciation	(18,155)	(28,124)
	<u>10,457</u>	<u>1,869</u>
Leased plant and equipment:		
- At cost	98,542	116,919
- Less: Accumulated amortisation	(85,094)	(94,595)
	<u>13,449</u>	<u>22,324</u>
Right of use asset		
- At cost	118,360	0
- Less: Accumulated depreciation	0	0
	<u>118,360</u>	<u>0</u>
Motor vehicles:		
- At cost	260,528	270,095
- Less: Accumulated depreciation	(91,744)	(179,216)
	<u>168,785</u>	<u>90,879</u>
	<u><b>444,058</b></u>	<u><b>300,230</b></u>

**Note 5: Payables**

Unsecured:		
- Trade creditors	24,805	21,073
- Other creditors	91,104	6,711
	<u>115,909</u>	<u>27,784</u>
	<u><b>115,909</b></u>	<u><b>27,784</b></u>

The accompanying notes form part of these financial statements.

**Community Services Tablelands Inc ABN 19 549 242 329**  
**Notes to the Financial Statements**  
**For the year ended 30 June 2020**

	2020	2019
<b>Note 6: Financial Liabilities</b>		
<b>Non-Current</b>		
<b>Unsecured:</b>		
-Lease liabilities	118,360	0
	<u>118,360</u>	<u>0</u>
	<u><b>118,360</b></u>	<u><b>0</b></u>

**Note 7: Tax Liabilities**

**Current**

GST Collected	77,454	83,199
GST Paid	(21,844)	(14,062)
Fringe Benefits Tax Payable	814	0
PAYG Withholding Payable	40,268	31,526
	<u>96,692</u>	<u>100,663</u>

**Note 8: Provisions**

**Current**

Employee entitlements*	92,436	71,477
	<u>92,436</u>	<u>71,477</u>

**Non Current**

Employee entitlements*	479,974	448,976
Sundry provisions	4,475	3,980
	<u>484,449</u>	<u>452,956</u>

* Aggregate employee entitlements liability	572,411	520,453
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There were 39 employees at the end of the year

The accompanying notes form part of these financial statements.



**Community Services Tablelands Inc ABN 19 549 242 329**  
**Notes to the Financial Statements**  
**For the year ended 30 June 2020**

	2020	2019
<hr/>		
<b>Note 9: Other Liabilities</b>		
<b>Current</b>		
Advance payments	84,569	208,558
	<u>84,569</u>	<u>208,558</u>

**Note 10: Contingent Liabilities**

Estimates of material amounts of contingent liabilities, not provided for in the accounts, arising from the intended building of new office premises. Reserves have been allocated for this purpose.

<u>350,000</u>	<u>350,000</u>
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**Note 11: Capital and Leasing Commitments**

Lease liability on right of use asset	<u>118,360</u>	<u>0</u>
Current liability	39,070	0
Non-current liability	<u>79,290</u>	<u>0</u>
	<u>118,360</u>	<u>0</u>

The accompanying notes form part of these financial statements.

**Community Services Tablelands Inc ABN: 19 549 242 329**

**Statement by Members of the Committee**

**For the year ended 30th June 2020**

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The Committee has determined that the association is not a reporting entity and that this special purpose financial report should be prepared in accordance with the accounting policies outlined in Note 1 to the financial statements.

In the opinion of the Committee the Income and Expenditure Statement, Statement of Financial Position, and Notes to the Financial Statements:


1. Presents fairly the financial position of Community Services Tablelands Inc as at 30th June 2020 and its performance for the year ended on that date.
2. At the date of this statement, there are reasonable grounds to believe that the association will be able to pay its debts as and when they fall due.

This statement is made in accordance with a resolution of the Committee and is signed for and on behalf of the Committee by:



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Alan Hogg  
President



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Mark Boniface  
Treasurer

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The accompanying notes form part of these financial statements.

**Community Services Tablelands Inc ABN 19 549 242 329**  
**Independent Auditor's Report to the Members**

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## **Report on the Audit of the Financial Report**

### **Opinion**

We have audited the financial report of Community Services Tablelands Inc (the association), which comprises the statement of financial position as at 30 June 2020, the statement of profit or loss and other comprehensive income, statement of changes in equity and statement of cash flows for the year then ended, and notes to the financial statements, including a summary of significant accounting policies, and the certification by members of the committee on the annual statements giving a true and fair view of the financial position and performance of the association.

In our opinion, the accompanying financial report of Community Services Tablelands Inc is in accordance with the Associations Incorporation Act 1981 including:

- (a) giving a true and fair view of the association's financial position as at 30 June 2020 and of its performance for the year then ended; and
- (b) that the financial records kept by the association are such as to enable financial statements to be prepared in accordance with Australian Accounting Standards.

### **Basis for Opinion**

We conducted our audit in accordance with Australian Auditing Standards. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Report section of our report. We are independent of the association in accordance with the ethical requirements of the Accounting Professional and Ethical Standards Board's APES 110 Code of Ethics for Professional Accountants (the Code) that are relevant to our audit of the financial report in Australia. We have also fulfilled our ethical responsibilities in accordance with the Code.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

### **Information Other than the Financial Report and Auditor's Report Thereon**

The committee of the association is responsible for the other information. The other information comprises the information included in the association's annual report for the year ended 30 June 2020, but does not include the financial report and our auditor's report thereon. Our opinion on the financial report does not cover the other information and accordingly we do not express any form of assurance conclusion thereon. In connection with our audit of the financial report, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial report or our knowledge obtained in the audit or otherwise appears to be materially misstated. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact. We have nothing to report in this regard.

### **Responsibilities of the Committee for the Financial Report**

The committee of the association is responsible for the preparation of the financial report that gives a true and fair view in accordance with Australian Accounting Standards and Queensland under the Associations Incorporation Act 1981 and for such internal control as the committee determines is necessary to enable the preparation of the financial report that gives a true and fair view and is free from material misstatement, whether due to fraud or error.



## **Community Services Tablelands Inc ABN 19 549 242 329**

### **Independent Auditor's Report to the Members**

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In preparing the financial report, the committee is responsible for assessing the association's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the committee either intends to liquidate the association or to cease operations, or has no realistic alternative but to do so.

### **Auditor's Responsibilities for the Audit of the Financial Report**

Our objectives are to obtain reasonable assurance about whether the financial report as a whole is free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with Australian Auditing Standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of the financial report.

As part of an audit in accordance with Australian Auditing Standards, we exercise professional judgement and maintain professional scepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial report, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the association's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by the committee.
- Conclude on the appropriateness of the committee's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the association's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial report or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the association to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial report, including the disclosures, and whether the financial report represents the underlying transactions and events in a manner that achieves fair presentation.

We communicate with the committee regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

**Community Services Tablelands Inc ABN 19 549 242 329**  
**Independent Auditor's Report to the Members**

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Signed on: 12th October 2020

**Tony  
Birch**

Digitally signed  
by Tony Birch  
Date: 2020.10.12  
14:14:26 +10'00'

**Tony Birch CA, FCA(UK) FPNGAA, Grad Cert Forensic Studies (Accounting)**  
**Chartered Accountant**  
**Member number 30163**  
**ALH Birch**  
**5 Bell Close**  
**Atherton**  
**QLD 4883**

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# QUALITY ASSURANCE



## CERTIFICATE of REGISTRATION

*This is to certify that*

### **Community Services Tablelands Inc.**

ABN 19 549 242 329  
1 Main Street, Atherton QLD 4883, AUSTRALIA

*Operates a service delivery system that complies with the requirements of*

### **Human Services Quality Standards**

*For the following scope*

### **Child and Family Services, Community and Seniors Services**

**Certificate number 481HSQ2**

Originally issued	24 August 2016
Current Issue	24 August 2019
Expires	23 August 2022

  
David Hamer  
Managing Director



Registered by: HDAA Australia Pty Ltd (ACN 134 482 625) Unit 4 12 Endeavour Boulevard North Lakes QLD 4509 Australia and subject to the HDAA Service Agreement and Conditions for Certification. This certificate remains the property of HDAA Australia Pty Ltd and must be returned to HDAA upon its request. Refer to Certificate Schedule Ref: 481HSQ for full scope detail. To verify that this certificate is current please contact HDAA on [info@hdau.com.au](mailto:info@hdau.com.au) or refer to the JAS-ANZ register [www.jas-anz.org/register](http://www.jas-anz.org/register).

# QUALITY ASSURANCE





## What people are saying about us

"Couldn't fault anything. I felt overwhelmed at the start of the referral, thinking this isn't gonna work but I couldn't have been more wrong. Can't speak more highly of her (worker)."

- Families consumer

"I am very impressed and pleased with the advice, help, assessment and work done. Everyone was very helpful and took the time to follow up with calls to see how I was going and if the work was done and if I needed anything else. Thank you."

- Home Maintenance & Modifications consumer

"Wonderful service."  
- Home Maintenance & Modifications consumer

"I sure would" when asked if I'd return to CST/Better Together for help in future."

"Maintenance assistance received was excellent; great job, friendly, helpful and much appreciated help."

- Maintenance & Modifications consumer

Parent of client gave (worker) very positive feedback. The father gave very positive feedback about the work (worker) did with the client: "I am really glad that you have these services as they have helped my family greatly. Thank you."

- Families consumer

"Worker 1 & Worker 2 were absolutely amazing. Gained a lot of skills from them. Continuation of care is vital to continuing progress. Advocate for paediatrician clinic in remote areas, Mt Garnet."

- Outreach consumer

"Q: How could we improve our service delivery? More staff like (worker). Feedback: Keep doing what you're reading. Cannot praise (worker) enough. He's really calming."

- Outreach consumer

"You are overworked, I'd say". "Very satisfied". Just awesome. Simple to understand and follow and structured. It really helped my son and family."

- Families consumer





*Thank you!*

With your interest and encouragement, Better Together Community Support Inc. is able to help the people of the Atherton Tablelands keep mentally and emotionally resilient while fostering a spirit of connectedness and community.

*You + Me =  
Better Together*

## CONTACT US

Better Together Community Support

1 Main St



PO Box 793

Atherton



(07) 4091 3850



[bettertogethercommunitysupport](#)



[bettertogether.com.au](#)



[info@bettertogether.com.au](mailto:info@bettertogether.com.au)